

Meeting Minutes
Board of River Port Pilot Commissioners

December 2, 2020 9:00 am
2728 Athania Pkwy
Metairie, LA 70002

1. Call to Order– *Meeting called to order at 9:00am*
2. Roll Call – *In attendance: Capt. Jack Anderson, Capt. Mark Delesdernier, III, Capt. David Renegar, Michael Delesdernier (Executive Director), Mary Delesdernier (Executive Staff)*
3. Approval of Minutes from October and November Meetings – *Minutes from October and November both approved unanimously with no changes.*
4. Public Comments – *No Public Comments*
5. Executive Session
 - *Update on Certification Process of Apprentice Program Applications – Update given. 12 of the 17 have completed the physical/drug testing.*
 - *Report on New Notices to Commissioners*
 - *11/27/20 Tubul Complaint (Alleged Damage) Unit #106 – Determined to need further investigation. Initial conversation with pilot was conducted via phone.*
 - *Report on Current Investigations*
 - *10/8/20 Master Grounding (tugs required) Unit #4 – Commissioners spoke with pilot via phone. Determined letter of reprimand will go to pilot file. Findings and Conclusions will be prepared and ready for signature at January meeting.*
 - *11/1/20 Sealand Illinois Grounding (tugs required) Unit #95 – Commissioners spoke with pilot via phone. Determined letter of reprimand will go to pilot file. Findings and Conclusions will be prepared and ready for signature at January meeting.*
 - *11/3/20 Mayaro (Collision/Machinery Failure) Unit #116 – Commission discussed issue and determined no fault with pilot and that he met the standard of a prudent pilot. Letter will be prepared and ready for signature at January meeting.*

- Report on Pilot Compliance
 - i. Continuing Education - *Executive Director will schedule meeting with Association COO to review the Continuing Education requirement scheduling and tracking for the 2020-2024 cycle.*
 - ii. Licenses and Physicals – *Update given. All outstanding annual physicals have been completed. One pilot is awaiting MMC and will not be able to work until MMC has been issued. Decision has been made to change the automated physical and license reminders to include consequences of not completing these timely. Also change terminology of “off the books” to “Not pilot ship”.*
 - iii. Covid-19 extensions from USCG - *One pilot is still awaiting MMC but is under USCG Covid extension. Executive Staff to continue to follow up with pilot.*
 - Review disposition of year-old Notices to Commissioners – *No notices to review this month.*
 - Report from Executive Director – *No report this month.*
6. Report on filing of regulation changes – *Regulation changes have been submitted to the state.*
 7. Discovery request for rate case – *Request was reviewed and discussed. Only 3 of the 5 years of information is available. Executive Director will forward the information that is available. If the additional years information is needed, the Commission will reconvene to pull the information together.*
 8. Report on Professional Education & Development Program Committee
 - Review email to pilots about seminars and survey – *Email draft was reviewed and approved. Executive Director will contact Pharos with the approval.*
 9. Update on Safe Navigation Committee – *Update given on Committee.*
 10. Rule Committee Zoom Meeting
 - a. Schedule meeting – *Tentative date set for 12/15/20 at the Pilot Office. Commissioners will lead meeting and develop agenda and invitation.*
 - b. Determine participants – *Association will send Commission list of potential invitees.*
 11. Meeting with Senators
 - Schedule remaining Senator meetings – *Executive Director will schedule remaining meeting.*
 12. New commission logo – *Reviewed logo. PDF has been received and will begin to be used and worked into current materials.*

13. Discuss policy on requiring sufficient manpower to accommodate shipping requirements
– *Discussed and determined not to do anything.*

14. Seven Oaks Dock deficiencies – *Discussed with Michael Bopp. Capt. Bopp will address.*

15. Review VTS Policy – *A motion was made and passed for VTC protocols to be modified to include language regarding competency. A draft will be ready to be reviewed at January meeting.*

16. New Business

Deputy Pilots – Update given by Executive Staff. No deputies appear to be able to hit the 70 ship requirement by January 1. All deputies will receive email notice to contact Commission office once they have hit their 70 ship and staff will contact the Association COO to move the deputy pilot to Tier 2.

17. Adjournment – *Meeting adjourned at 4:30pm. Next meeting scheduled for Wenesday, January 6 at 9:00 am.*